

ANNOUNCEMENT FOR FOREIGN NATIONAL INTERNSHIP OPPORTUNITIES WITH THE U.S. MISSION IN RABAT

Announcement number: 06-16

Information Outreach Intern - Rabat

OFFICE/LOCATION: Public Affairs Section

WORK HOURS: 20-40 hours per week (flexible days/hours)

STARTING DATE: a) Summer session: June 2016
b) Fall session: September 2016

DURATION: 3-5 months

CLOSING DATE: Friday, April 22, 2016

OPEN TO: Moroccan or other Non-U.S. Citizen students, with a valid permanent residence permit for Morocco, who are enrolled not less than half-time at the Universities, schools, institutes in Morocco. Students must **be at least 18 years**.

Public Affairs Section is seeking eligible and qualified applicants for two intern positions; one will be filled in summer and the second one in fall session.

BASIC FUNCTION:

100% - Provide technical assistance in supporting the Mission's online presence and all public affairs digital outreach efforts. The Media Intern will provide technical assistance in supporting the Mission's online presence that includes but is not limited to: social media, mobile technologies, video technology and Mission website(s). Under the direct supervision of the Assistant Information Officer (AIO), the incumbent will implement approved digital advocacy and outreach initiatives using Web-based and other electronic and multi-media communication tools. (S)he will provide social media information outreach and programs towards target audiences, especially youth and designs innovative and engaging programs that align with PD and Mission goals and priorities. As a member of the PAS Social Media Team, (s)he will develop and recommend social media content for PAS platforms (e.g. Facebook, Twitter, YouTube) and explore new approaches to delivering U.S. information resources via videochats, podcasts, RSS feeds, wikis, etc. The intern will be responsible for producing and editing visual content, e.g. photos and videos that support Mission PD goals and which are appropriate for placement in new media and Web-based platforms. Responsibilities for visual content include but are not limited to a) taking photographs at Embassy events as assigned by supervisor, and b) producing videos that support Mission and PD goals. (S)he will contribute to the Embassy's library of photos and videos, drawing on them for Mission use and dissemination on Embassy online platforms and for media outlets. The intern will also assist the IRC team, with a focus on improving the efficiency of IRC procedures—contacts management, online RSVPs, maintaining membership lists, and communicating with members.

QUALIFICATIONS REQUIRED:

Education/Background – At least 2 years coursework in mass communications, journalism, public relations, media or related field including experience in emerging technologies and electronic resources. Specialized technical training in Web-based technologies and video and photo production are required. High level knowledge of computers and software related to Website design and graphics.

Language Proficiency: Level III (fluent) in both spoken and written English, Level IV spoken and written French, and Level IV spoken and written Arabic.

Skills and Abilities: Highly developed oral and written communication skills, strong service-oriented skills, ability to train others and advise on work-related IT issues, capacity to approach complex projects for social media platforms and video products; ability to prioritize competing work duties to meet changing program requirements within available resources and with minimum sacrifice of quantity and quality of work; ability to work independently with minimum supervision.

APPLICATION PROCEDURES:

Application language is English. Interested applicants should submit:

- The completed form [Application for Internship](#). (specifying the period of internship whether **Summer** or **Fall**)
- A Statement of Interest describing the applicant's objectives and motivations in seeking internship with the US Mission.
- A copy of academic standing
- A written permission from educational institution
- Documentation of legal residency in Morocco

SUBMIT APPLICATION TO:

- a) By mail to: Human Resources Office
Attention: Foreign National Student Intern Program
Address: American Embassy, B.P. 120, Rabat, Morocco
- b) By e-mail : RecruitmentRABAT@state.gov

Telephone: (212)537-63-73-26